GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Animal Husbandry Department - Prophylactic vaccinations against Bacterial and Viral diseases in Livestock in Andhra Pradesh - Procurement of Vaccines through e- Procurement tenders for a period of two years – Tender document & Technical and Financial Bid committees – Approved - Orders – Issued.

ANIMAL HUSBANDRY, DAIRY DEVELOPMENT & FISHERIES (AH.I) DEPARTMENT

G.O.RT.No. 118 Dated: 20-05-2021.

Read:-

From the Director of Animal Husbandry, A.P., Vijayawada, Lr.Roc.No.AHF02-32/ 29/2021-EPID SEC-DAH, Dt:25.04.2021.

** * **

ORDER:

Government after careful consideration of the circumstances stated by the Director of Animal Husbandry, Andhra Pradesh, Vijayawada in his letter read above, hereby approve the Tender Terms and Conditions of prophylactic vaccinations against Bacterial and Viral diseases in Livestock in Andhra Pradesh, and accord permission to the Director of Animal Husbandry to float tenders though e-Procurement for a period of two years for purchase of the above Bacterial and Viral vaccines from the date of acceptance of the tender by following the procedure in vogue. The approved Tender terms & Conditions (Annexure) are appended to this order.

2. Government also hereby constitute the “Technical and Financial Bid Committees” with the following members, to examine and recommend the firms which satisfy the technical requirement and to consider the financial bids of firms with immediate effect.

TECHNICAL BID COMMITTEE

1.	Director, Animal Husbandry Department, A.P., Vijayawada.	Chairman
2.	Nominee from Director of Drug Control Administration, A.P., Guntur.	Member
3.	Professor / Associate professor of College of Microbiology, Veterinary Science, Gannavaram.	Member
4.	Joint Director (VBRI) / Deputy Director (ADDL) of Animal Husbandry Department to be nominated by Director.	Member
5.	Representative of Sales Tax Department	Member
6.	Additional Director of Animal Husbandry (Health), O/o Directorate of Animal Husbandry, A.P, Vijayawada.	Member
7.	Joint Director (T&P), O/o Directorate of Animal Husbandry, A.P, Vijayawada.	Member
8.	Deputy Director (Epid), O/o Directorate of Animal Husbandry, A.P, Vijayawada.	Member cum Convener

FINANCIAL BID COMMITTEE

1.	Commissioner, Department of Fisheries, A.P., Vijayawada.	Chairman
2.	Director, Animal Husbandry Department, A.P., Vijayawada.	Member
3.	Joint Secretary to Government, Animal Husbandry, DD & Fisheries Department, Andhra Pradesh Secretariat.	Member
4.	Joint Director, VBRI, Samalkot	Member
5.	A.A.O, Directorate of Animal Husbandry, Andhra Pradesh, Vijayawada.	Member
6.	Additional Director of Animal Husbandry (Health), O/o Directorate of Animal Husbandry, A.P., Vijayawada.	Member
7.	Joint Director (T&P), O/o Directorate of Animal Husbandry, A.P., Vijayawada.	Member
8.	Deputy Director (Epid), O/o Directorate of Animal Husbandry, A.P., Vijayawada.	Member cum Convener

3. The Director, Animal Husbandry Department, Andhra Pradesh, Vijayawada, shall take necessary action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

POONAM MALAKONDAIAH
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

To
The Director, Animal Husbandry Department, Andhra Pradesh, Vijayawada.
Copy to:
P.S. to Minister (AHDD&F), A.P. Secretariat.
P.S. to Special Chief Secretary to Government, AHDD&F Department, A.P. Secretariat.
SF/SC.

//FORWARDED::BY::ORDER//

SECTION OFFICER

(Annexure for p.t.o.)

ANNEXURE

(to G.O.Rt.No.118, AH,DD&F(AH.I) Department, Dated:20-05-2021)

SELECTION OF AGENCY

FOR

SUPPLY OF VETERINARY VACCINES FOR THE YEARS 2021 – 22 & 2022-23 FOR ANIMAL HUSBANDRY DEPARTMENT IN ANDHRA PRADESH.

May 2021

GOVERNMENT OF ANDHRA PRADESH
ANIMAL HUSBANDRY DEPARTMENT
LABBIPET, VIJAYAWADA- 520010
Ph: 0866-2492542

Mail: dahepid@yahoo.com

Contact Person: Dr Y Krishna Jyothi, Deputy Director, Epidemiology, Department of Animal Husbandry

Contact Number: 8977095553

DISCLAIMER

1. The information contained in this document ("RFP / Tender Document") or subsequently provided to Bidders (Applicants / Bidders), whether verbally or in documentary or any other form by or on behalf of Department of Animal Husbandry (herein after referred to as **"Authority"**) or any of its employees, representatives, advisors or Consultants is provided to Bidder(s) on the terms and conditions set out in this Tender document and any other terms and conditions subject to which such information is provided.
2. This Tender document is neither an agreement nor an offer by the Authority to the prospective Bidder(s) or any other person. The purpose of this RFP is to provide interested parties with the information that may be useful to them in the formulation & submission of their Proposals pursuant to this tender document.
3. This document includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Request for Proposal towards Selection of Agency for Supply of Veterinary Vaccines for the years 2021 - 22 and 2022-23 for Animal Husbandry Department in Andhra Pradesh by the Selected Bidder / Agency selected through a competitive bidding process. The purpose of this tender is to provide the Bidder(s) with information that may be useful to them in the formulation of their bids including Price Bids (the **"Bids"**) pursuant to this tender document and for no other purpose.
4. This document may not be appropriate for all persons, and it is not possible for the Authority and its employees to consider the objectives, technical expertise and particular needs of each party who reads or uses this document. The assumptions, assessments, statements and information contained in this document, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this tender document and obtain independent advice from appropriate sources. Information provided in this tender document to the Bidders may be on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
5. The Authority and its employees / officers / advisors / consultants make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this tender document or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the document and any assessment, assumption, statement or information contained therein or deemed to form part of this document or arising in any way in this Selection Process / Tender Process (hereinafter defined).
6. The possession or use of this tender document in any manner contrary to any applicable law is expressly prohibited. The Bidders shall inform themselves concerning, and shall observe any applicable legal requirements. The information does not purport to be comprehensive or to have been independently verified. Nothing in this document shall be construed as legal, financial or tax advice.
7. The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements and information contained in this tender document.
8. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this document.
9. The issue of this tender document does not imply that Authority is bound to select a Bidder or to award work to the Selected Bidder/ Selected Bidder, as the case may be, for the subject assignment and the Authority reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.
10. Laws of the Republic of India are applicable to this Tender document.

ONLINE TENDER FOR THE SUPPLY OF VETERINARY VACCINES DURING THE YEARS 2021-22 & 2022 -23 TO ANIMAL HUSBANDRY DEPARTMENT, GOVERNMENT OF ANDHRA PRADESH

S. No	Information	Details
1	Bid Reference	
2	Date and time for downloading bid document	
3	Last date for submission of queries through online only.	
4	Pre- bid queries	
5	Last date and time for uploading Documents	
6	Date and time of opening of Online technical bids	
7	Last date and time of submission of offline documents	
8	Tender Processing Fee	
9	Earnest Money Deposit (EMD)	
10	E-mail	
11	Contact number	

Any addendum / corrigendum to the RFP Document shall be intimidated to all the applicants / Bidders through E-Procurement Platform only.

1. The dates scheduled for RECEIPT and OPENING of tenders are fixed and shall not be changed under any circumstances. However, the Director of Animal Husbandry (DAH), Andhra Pradesh (the “Authority”) reserves the right of postponement of the date of opening of Tenders or date of opening of financial bids in the event of any unforeseen reasons. The Authority reserves the right to modify the said schedule of Selection Process at any time during the Selection Process at its sole discretion without assigning any reason or being liable for the same in any manner whatsoever.
2. The Authority shall not be responsible for any non-receipt of tenders or late uploading of tenders online for any reason, whatsoever.
3. Failure to fill and sign the declaration and check slip shall make tender invalid.
4. Interested bidders may obtain further information about this requirement from the office of Directorate of Animal Husbandry. RFP Documents can be downloaded online by paying the transaction fee by the participating bidders electronically at **https://tender.apeprocurement.gov.in**. The transaction fee is Non-Refundable.
5. All prospective bidders may attend the Pre Bid meeting. The venue, date and time are indicated in Schedule of Events as in schedule of tender process above. The queries can also be sent to **ap.ahdir@gmail.com** (Email ID) which must be received by the Authority by last date / time clarification. Queries received after due date and time shall not be considered.
6. The Proposals shall be filled in English and all entries must be typed / written in blue / black ink. Initials of the Authorized representative of the Bidder must attest all erasures and alterations made while filing the proposal. Over writing of figures in the Price Proposal is not permitted. Failure to comply with any of these conditions may render the Proposal invalid.
7. The Authority shall not be responsible for any costs or expenses incurred by the bidder(s) in connection with the preparation and delivery of Proposals, including costs and expenses related to transport etc. The Authority reserves the rights to cancel, terminate, change or modify this procurement / Bid Process and / or requirements of proposal stated in the RFP, without assigning any reason or providing any notice and without accepting any liability for the same.
8. The Proposal / bid shall be valid for a period of not less than 180 days from the Bid Due Date (the "BDD"). In exceptional circumstances, prior to the expiry of the original proposal validity period, the authority may request the Bidders to extend the period of validity for a specified additional period. The request for the extension shall be made in writing. However, bidder will not be permitted to modify their submitted bids after the BDD.

Tenders are invited **through e-Procurement up to ___/05/2021 5.00 P.M** by the Director of Animal Husbandry Department, Government of Andhra Pradesh, Vijayawada to identify competent and qualified suppliers for supply of **Veterinary Biological Products, (Vaccines) as mentioned in the following Table**, for a period of two years from the date of acceptance of the tender and to the extended period on mutual consent of both the parties subject to satisfactory performance of the tenderer.

Sl. No.	Item Code No.	Name of the Item	Specifications of the Item	Unit Pack	Approximate Quantity required
1	VBP-1	Haemorrhagic Septicaemia Vaccine	Formalin-inactivated suspension of Pasteurella multocida ≥ 10^9 CFU/ml, adjuvanted with Aluminium Hydroxide gel.	100 ml (50 Doses)	1,20,000 Bottles
2	VBP -2	Black Quarter Vaccine	Suspension of formalin-inactivated Clostridium chauvoei culture adjuvanted with Aluminium Hydroxide gel.	100 ml (50 Doses)	40,000 Bottles
3	VBP -3	Entero Toxaemia Vaccine	Contains Toxoid & Bacterin of Clostridium perfringens Type 'D' adjuvanted with Aluminium Hydroxide Gel.	100 ml (50 Doses)	2,00,000 Bottles
4	VBP -4	Blue Tongue Vaccine	Pentavalent Blue Tongue inactivated (virus serotypes -1,2,10,16 & 23) adsorb on to Aluminium Hydroxide gel, Saponin adjuvant.	100 ml (50 Doses)	1,00,000 Bottles
5	VBP -7	Rabies Vaccine	Inactivated Rabies vaccine adjuvanted with Aluminium Hydroxide gel.	10 ml (10 Doses)	1,00,000 Vials
6	VBP - 8	Combined FMD + HS Vaccine	Contains FMD Virus Inactivated antigens against strains O', 'A' and 'Asia-1' and inactivated Pasteurella multocida culture (Inactivated with formaldehyde) Mineral oil is added as adjuvant, Thiomersol 0.01% W/v as preservative.	30 ml (10Doses)	30,000 Vials
7	VBP – 9	PPR Vaccine	Freeze dried, live attenuated lyophilized vaccine containing $\leq 10^3$ TCID 50 virus per dose. Supplied with suitable diluent.	100 Doses + 100 ml diluent	2,00,000 Vials
8	VBP -10	Theileriosis Vaccine	Contains live attenuated Schizonts grown in Lymphoblast cell culture, freeze dried vaccine stored in LN2 along with diluent.	15 ml (5 Doses)	20,000 Vials

9	VBP -11	Sheep Pox Vaccine	Freeze dried live attenuated Sheep Pox vaccine contains ≥ 10 $TCID_{50}$ titre per dose. Supplied with suitable diluent.	100 Doses + 100 ml diluent	1,50,000 Vials
10	VBP -12	Goat Pox vaccine	Freeze dried, live attenuated lyophilized vaccine containing $\leq 10^3$ TCID 50 virus per dose. Supplied with suitable diluents	100 Doses + 100 ml diluent	50,000 Vials
11	VBP -13	Anthrax Spore Vaccine	Consists of a suspension of live spores of an attenuated, non capsulated strain of Bacillus anthracis.	100 ml	5,000 Vials

It is mandatory for all the interested bidders to log on to e-Procurement web site through secure mode and submit their bids using digital certificates (signing certificate – single key pair) obtained from Andhra Pradesh Technology Services Ltd. [APTS – Sub CA] incompliance to Chapter III of IT Act 2000. The details and procedure for obtaining digital certificates is given at www.apeprocurement.gov.in or contact the helpdesk of the site or visit www.apts.gov.in.

1. Eligibility to Participate in Tenders:

1.1 Only original vaccine Manufacturers with valid manufacturing license are eligible to participate in tenders for supply of Vaccines.
1.2 Manufacturer shall have a minimum of Five years manufacturing experience for the years 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21.
1.3 Should have Annual turnover of Rs.12.00 crores in the last Five financial years 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21.
1.4 Agents / Distributors / Suppliers / Stockists / dealers are not eligible to participate in the Tenders.
1.5 The Director of Animal Husbandry A.P. reserves the right to reject the Tender of blacklisted companies and companies whose past performance with the A.P Animal Husbandry Department and also with other States in India was unsatisfactory due to delayed / Erratic supplies / Non compliance of the indents placed by the indenting authority.
1.6 Tender processing fee of Rs 10,000/- (Non refundable) in the form of demand draft drawn in favour of The Director, Animal Husbandry, Vijayawada shall be enclosed in original along with hard copies of Tender documents. However a scanned copy is to be uploaded along with other documents.

2.0 Submission of On-Line Tender Forms:

2.1 Tenders have to be submitted ONLINE in two parts in the prescribed proforma i.e. Technical Bid Part I and Financial Bid Part II.
2.2 Financial Bids of those Tenders which qualify in Technical Bid will be considered for finalization of Firms and Rates.
2.3 The Tenderer may please note that, all the columns in the Technical bid shall be filled in meticulously with precision and with documentary evidences wherever necessary.
2.4 All the required documents / enclosures have to be uploaded / attached along with Technical Bid Part I of the Tender only. Eligibility for Financial Bid Part II of the Tender will depend on the outcome of documents uploaded / electronically attached in Technical Bid.
2.5 Copies of every document uploaded and produced by the Tenderer should be clear and legible otherwise it will not be considered.
2.5 The Financial Bid shall consist of only the details of rates offered.

3.0 Schedule for Opening of Tenders through Online:

__/05/2021 at 11.00 AM	Opening of Technical Bids i.e. Part-I of the Tender
__/05/2021 at 11.00 AM	Opening of Financial Bids i.e. Part-II of the Tender

3.1 The dates scheduled for RECEIPT and OPENING of Tenders are fixed and will not be changed under any circumstances. However, the Director of Animal Husbandry reserves the right for postponement of the date of opening of Technical bids or date of opening of financial bids.

3.2 If for any unforeseen reasons the last date for submission of Tenders and opening of Tenders happens to be a Public Holiday, the notified dates automatically get postponed to the next working day.

3.3 The Director of Animal Husbandry A.P. Vijayawada is not responsible for non-receipt of Tenders or late receipt of Tenders for any reason whatsoever.

3.4 Failure to fill and sign the declaration form, check list and other documents shall make the Tender invalid.

4.0 Documents to be electronically Attached/Uploaded:

4.1 All the participating bidders should upload the following documents electronically.

4.2 All the required documents shall be arranged in serial order as per the list given below. **Serial Numbers should be indicated on the top right corner** and uploaded through e-procurement web site i.e. www.apeprocurement.gov.in.

S. No.	Name of the Document	Yes/No	Page Number
1	Check List duly Signed.		
2	Demand draft for Rs 10,000/- towards processing fee.		
3	Affidavit Forms-2 from Tenderer / direct manufacturer in **Annexure I and II** respectively duly Signed.		
4	Earnest Money Deposit.		
5	Manufacturing License		
6	Good Manufacturing Practice GMP Certificate.		
7	GST Registration Certificate.		
8	Original Latest Non-Conviction Certificate.		
9	Annual Turnover Assessment Certificate for five years i.e. for 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 certified by Statutory Auditor / Chartered Accountant duly filled in **Annexure-III.**		
10	Sales Tax / GST clearance supporting documents for five years i.e. for 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 **Annexure-IV.**		
11	Copies of Balance Sheet and Profit and loss Account for last five years i.e. for 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 duly certified by the Statutory Auditor / Chartered Accountant.		
12	Product Market standing Certificate enclose one Tax invoice for every six months of that particular year for past two years i.e. 2019-20 and 2020-21 **Annexure-V.**		
13	Notarized Affidavit of having sales of 50 percent of quantity against the quoted product for five years i.e. for 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 in **Annexure-VI.**		
14	Information of quoted products **in Annexure VII.**		
15	Statement of M.R.P, Whole Sale & Distributor Price and applicable GST for the products quoted in **Annexure-VIII**		
16	Notarized Affidavit Declaration by the Tenderer that the Firm was neither blacklisted nor suspended for any		

	reason during the last five years 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 in **Annexure-IX.**		
17	Original Free sale certificate for quoted products issued by Drug control authority in **Annexure X.**		
18	Original Performance certificate vaccine wise for quoted products issued by Drug control authority in **Annexure XI**		
19	Original Solvency Certificate.		
20	Sample Submission Declaration duly signed in **Annexure XII.**		
21	Latest vaccine testing Report for each vaccine quoted.		
22	Declaration in terms of G.O.Ms.No.352 in **Annexure XIII**		
23	Government Ownership Certificate If applicable.		
24	Income tax returns of last 3 years.		
25	Declaration in (Annexure XIV).		
26	Design of vaccine labels along with Logo**(**Annexure XV*)*		
27	Declaration **(**Annexure XVI*)*		

Note: All supporting documents should be submitted in physical form.

4.3 The Tenderers are requested to submit the following documents physically on or before **___/05/2021 up to 5.00 P.M.**

a) Check List of all the documents uploaded
b) Copies of all the documents which were uploaded with self-attestation.
c) All supporting documents.
d) Soft copy of all the documents which were uploaded in a CD
e) Product literature and testing reports.

Note: This is only for cross verification of the uploaded documents. Any required document failed to upload, the bid shall become invalid even though documents are produced in physical form.

4.4 All the enclosed documents shall be in English or Hindi or Telugu if Any Document is produced in any language other than English or Hindi or Telugu, a True Translation of copies of such documents in English shall be enclosed duly attested. Failure to submit English translation of such documents shall make Tender invalid. All originals shall be presented at the time of scrutiny for verification.

4.5 Failure to submit the required documents on - -04 -2021 shall make Tender invalid.

5.0 Transaction Fee:

All the participating bidders should pay a Transaction fee of @ 0.03 % of quoted value with a cap of Rs.10,000/- + Service tax applicable on transaction fee payable to Vupadhi technologies, by using Credit card (Any MASTER/VISA Card) issued by any bank or through net banking accounts with ICICI, UTI or HDFC Banks as per G.O.Ms.No.13, IT&C Department, Dated: 07.05.2006 with effect from 02.02.2007.

6.0 Earnest Money Deposit (EMD):

6.1 Earnest Money Deposit of Rs.24,00,000.00 (Rupees Twenty Four Lakhs only) in the form of Crossed Demand Draft / Pay Orders drawn from any Nationalised / scheduled bank drawn in favor of “Director of Animal Husbandry” Payable at Vijayawada and this E.M.D is refundable to the Tenderers. The E.M.D of unsuccessful Tenderer will be returned after completion of tender process.

6.2 Tenders received without Earnest Money Deposit will be disqualified.

6.3 Cheques, Call deposits, Term Deposits or Fixed Deposits will not be accepted towards Earnest Money Deposit.

6.4 If the successful Tenderer fails to enter into agreement on Non-judicial stamp paper worth Rs.100.00 (Rupees One Hundred only) within 10 days of

intimation from Director of Animal Husbandry and fails to furnish security performance deposit, the E.M.D will be forfeited.

7.0 Performance Security Deposit:

7.1 All the successful bidders should furnish the Security Deposit @ 5 percent of the contract value for each product. The Security Deposit shall be in the form of demand draft from any Nationalized / Scheduled Bank drawn in favor of “Director of Animal Husbandry” A.P. Vijayawada.

7.2 The Security Deposit and the agreement will have to be submitted within 10 days from the date of communication of LoA with tentative product approval list.

7.3 The security deposit furnished by such Tenderer will be returned upon complete fulfillment of the Tender period or the extended period if any to the satisfaction of the Director of Animal Husbandry, AP, Vijayawada.

7.4 In the case of successful Tenderer, The Earnest money deposit may, at the discretion of the Director of Animal Husbandry be adjusted towards the security deposit, if desired by the Tenderer.

8.0 GST/ Sales Tax Clearance Certificate:

Attested Photo Copy of GST / Sales Tax Clearance details obtained from the Chartered Accountant for five years 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 shall be attached. Those not liable for Sales Tax/ GST payment under relevant rules should produce a certificate to that effect from the competent authority.

9.0 Solvency Certificate:

9.1 Original Solvency Certificate obtained from any scheduled Bank for an amount not less than Rs.7,20,00,000/- (Rupees Seven Crore Twenty Lakh only) should be attached. Bank documents or credit facility letters for the said amounts are not valid. Enclosed Solvency Certificate shall not be older than 90 days as on the date of submission of Tenders.

9.2 If the firm is a proprietary concern the Solvency Certificate shall be in the name of the firm or proprietor. If the firm is a partnership concern the Solvency Certificate shall be in the name of the participating firm itself but not in any other name.

10.0 Manufacturing License:

10.1 Attested Photocopy of the Latest Manufacturing License which is in vogue shall be attached. If the firm has applied for renewal of license necessary authenticated proof given by Drug Control Administration shall be furnished. Licenses issued for trial batches will not be considered. The products quoted by the Tenderer shall be underlined with Red Ink. The License number and date should also be underlined with Red Ink. The abstract of the products quoted should be attached.

10.2 The Tenders received without proper license authenticated list of products covered by license are liable for rejection without any further notice.

11.0 Product Market Standing certificate:

11.1 Every product quoted should have been in the Indian market continuously during last two years. Tenderers shall attach Tax Invoices showing supply of vaccines one for every six months of that particular year to different agencies / Organizations covering 2019-20 and 2020-21 in support of trading of the product. **Annexure -V**

11.2 Tender without the proof of two years market standing shall be summarily rejected. In the event of any doubt in this regard the Director of Animal Husbandry reserves the right to cross verify the same from the market or any concerned channel and decision of Director of Animal Husbandry shall be final. Even after finalization of the Tenders if it comes to the notice of the department that any product approved does not actually been there in the Indian market for a minimum period of 2 years, such products will be deleted from the approved list besides debarring the Tenderer for a period

of five years from participation in Tenders and initiate criminal action for such false claims.

12.0 Non Conviction Certificate (NCC) in Original:

Tenderer should furnish Original Non Conviction Certificate issued by the concerned Drug Control Administration to the effect that the manufacturer is not indulging in any unethical manufacturing practices, license is not suspended any time for the LAST FIVE YEARS and that the firm was not prosecuted any time during the last five years. The firms who are getting the products manufactured on loan license basis shall also submit Non Conviction certificate issued by the concerned Drug Control Administration and the Firms who manufacture products for them in such tie up. This Non-conviction certificate should be of latest one issued on or after 01-07- 2020 at the time of submission of Tender and should cover 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21. If the firm stands L1 they have to submit NCC issued on or after 11.08.2020.

13.0 Free sale Certificate and Performance Certificate in Original

a) Tenderer should furnish Drug wise free sale certificate in original issued by the Drug Control Authority. Annexure – X
b) Tenderer should also submit Drug wise performance certificate for the last 5 Years 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 issued by the Drug Control Authority concerned. Annexure – XI

14.0 cGMP – Current Good Manufacturing Practices Certificate.

The firm has to submit a valid Current Good Manufacturing Practices Certificate from the concerned State Drug Control Authority conforming Revised Schedule M for Veterinary vaccines as per Drugs and Cosmetics act 1940. Importers must have valid GMP from DCGI on Bid calling date. If validity of GMP certificate is not mentioned in certificate, it shall be treated as one year for GMP and two years for WHO GMP from the date of issue of certificate.

15.0 Declaration in terms Of G.O.Ms.No.352

Government of Andhra Pradesh through G.O.Ms.No.352, AHDD and F Department, dated:22-11-2000 have prohibited the family members of the employees of Andhra Pradesh Animal Husbandry Department from entering into business relating to Veterinary Drugs and Medicines. To this effect Tenderer should submit a declaration as per proforma given on Rs.100.00 Non-judicial stamp paper duly attested by authorized Notary. Failure to enclose the declaration the Tender will be rejected.

16.0 QUANTITIES, PRICES AND OTHER CONDITIONS.

16.1 The Quantity mentioned is only the probable requirement and may increase or decrease as per the decision of the Director of Animal Husbandry, A.P., Vijayawada. The rates should not vary with quantum of the order or the destination.

16.2 The Tenderer shall offer their rates only for the specified composition, strength, packing specifications that are clearly indicated in this Tender call. Products offered which do not confirm the composition and strength shall not be considered. Therefore the Tenderer are requested to go through all such specifications thoroughly and offer their rates.

16.3 The rates quoted shall be in Indian Rupees and Paisa only and must be expressed both in figures and words as well. The rates quoted should be inclusive of the cost of original containers, packing, forwarding, loading, unloading, insurance, any other levies or duties and other incidental or delivery charges FOR to the destination.

16.4 The rates quoted shall be exclusive of GST. The GST shall be paid in accordance with the orders of Government of India from time-to-time if any.

16.5 The price quoted by the Tenderer shall not in any case, exceed the controlled price, if any fixed by Central / State Government and the maximum retail price [MRP].

The Tenderer for the supply of Vaccines with conditions and Tender in which the rate is quoted for a unit other than the one asked for shall not be

considered.

16.6 All rates quoted by the bidder should be valid for a period of two years from the date of agreement with the successful bidder.

16.7 If the Supplier/Rate Contract firm has not started the supply to the point of delivery as noted in the schedule noted above, the purchase orders will be cancelled. The Director of Animal Husbandry is at liberty to make alternative purchase of the vaccines for which the purchase orders have been placed from any other sources or from the open market or from any other approved Tenderer who might have quoted higher rates at the risk, at the cost of the supplier and in such cases the DAH has every right to recover the cost and impose penalties as mentioned in other parts of this document. Apart from risk purchase action, the Tenderer shall also suffer forfeiture of the Security Deposit.

16.8 If the Tenderer quotes the rates at his will overlooking the conditions in the previous paragraphs the Tender is liable for cancellation even after approval of Tender and firms will face suitable legal action for such action at any time during the Rate Contract period**.**

16.9 If artificially low rates are quoted the Director of Animal Husbandry Andhra Pradesh reserves the right to cross-verify them and ignore them from consideration in order to prevent unethical trade practices.

16.10 If the Government introduces any fresh taxes or enhances the present rate of taxes no change in the basic rate can be claimed. However such claims will be decided by the Director of Animal Husbandry based-upon the merits of each case.

16.11 No upward Revision of Rates once accepted will be considered.

16.12 If there is any reduction of duties like Customs Duties compared to the rates as on date of Tender the benefit will accrue to the Government. If there is any increase of Duties compared to the rates as on the date of Tender the difference will be paid by the Director of Animal Husbandry.

16.13 During the period of rate contract if there is any reduction in the price under any statutory provision or by Government order the same reduction in prices shall be made applicable from the date of implementation of the order. The Tenderer shall forthwith notify such reduction to the Director of Animal Husbandry, A.P., Vijayawada as well as to the indenting officers failing which the contract is liable for cancellation and no further correspondence will be entertained in this regard.

17.0 Selection Procedure of Products:

17.1 In Technical Bid, the following points will also be considered while selection of Products viz. Feedback on the efficacy of the vaccines, Previous supplies performance of the manufacturer including Market reputation.

17.2 Ordinarily the Tendered products will be selected based on the lowest rates quoted by the firms in the Financial Bids. However the Tender committee reserves the right to select the products even with higher rates depending upon the Popularity / Market reputation / Efficacy of the Vaccines / Feedback and Previous supply performance of the manufacturer ignoring the lowest rates. Preference will be given to the product of Government institutions / undertakings.

17.3 The Director of Animal Husbandry A.P. Vijayawada does not bind himself to accept the lowest Tender and reserves the right to reject any one or all Tenders or accept any one or more Tenders for the same product/ products / Firms without assigning any reasons thereof and no further correspondence will be entertained on this subject.

17.4 The Director of Animal Husbandry can negotiate with L1 firm before finalizing the rates.

17.5 The Director of Animal Husbandry or his authorized representative has the right to inspect the factories of those companies which have quoted for the Tender before accepting the rate quoted by them or before releasing any orders or at any point of time during the continuance of Tender and has also the right to reject the Tender or terminate / cancel the orders issued or not to reorder based on facts brought out during such inspections.

17.6 Keeping the volume of a product required for field use the Director of Animal Husbandry will approve more than one firm for a particular product.

18.0 Submission of test Reports:

18.1 The Tenderer shall submit hard copies of test reports of the products quoted along with printed labels. The labels shall be in the form and pack available in the market as on the day. Hand written labels will not be accepted. Non - furnishing of test reports will entail rejection of the Tender.

18.2 The Tenderer shall submit product catalogue / information brochure and recent test report of that particular batch which should be submitted to the Deputy Director (Epidemiology) O/o. Department of Animal Husbandry Labbipet , A.P. Vijayawada–520 010 on or before **/05/2021 at 5.00 P.M**.

19.0 Placing of Indents:

19.1 The Firm/Manufacturer shall comply with all the indents placed by the Departmental Officers within a period of 15 Days under ordinary circumstances from the date of E-mailing of the purchase order. A grace period of 7 days is allowed. Further another 7 days is permitted with written permission from the Director of Animal Husbandry. If any firm / Manufacturer fail to supply the indented products within the stipulated period, the indented order automatically gets cancelled. Besides this any excess cost incurred due to purchase of such products from other firm or from open market will be recovered from the defaulting firm. In the event of inconvenience due to non-compliance to the indents by the firm, the Director of Animal Husbandry reserves the right to delete such firm from the Rate Contract for the rest of the Rate Contract period.

19.2 Indents for the products approved will be placed on the Manufacturer directly. The indented products should be supplied to destination (Divisional Deputy Directors) at the cost of supplier including handling charges.

19.3 No Insurance charges will be paid by the Department / Indenter.

19.4 Conditions such as “Subject to Availability”, “Supplies will be made as and when stocks are available” etc. will not be considered under any circumstances and the Tenders of those who have given such conditions shall be treated as incomplete and the request for extension of time will only be considered based on the merits otherwise. Any failure in supplying the indented product will be taken as a willful refusal to supply and the firm will be black listed for a period of three years.

20.0 Quality Testing

20.1 The **vaccines** shall comply with the specifications mentioned at the maximum permissible level throughout the shelf life period. The samples will be drawn periodically throughout the shelf life period.

20.2 The Tenderer shall furnish the source of procurement of raw materials utilized in the formulations if required by the Director of Animal Husbandry. The Director of Animal Husbandry reserves the right to cancel the purchase orders if the source of supply is not furnished whenever requisitioned.

20.4 If more than three products or more than 1/3 rd of the approved products of the same firm are declared as Not of Standard Quality during the Rate Contract period, the firm shall be blacklisted for not less than five years.

20.5 Purchaser has the right to draw samples randomly from each batch or batches of the consignment received either at the time of receiving the goods or at any time during the shelf life of the product for test and analysis at any laboratory approved by Drugs Control Department in addition to the routine sampling that may be carried out by the Drugs Control and Regulatory authorities.

20.6 Samples of the vaccines collected by the Animal Husbandry Department and sent for Quality testing to the Government recognized Quality Testing Labs, the handling and testing charges shall be borne by the Tenderer. This instruction should be complied during the period the Tender has been in force. Samples so tested if found to be of “Not of Standard Quality”, the Director Drug Control Administration shall be informed accordingly to initiate

action as per existing laws apart from keeping that product of the firm under Blacklist for a period of five years.

20.7 Whenever a particular product is declared as “Not of Standard Quality” (NSQ) by the Laboratories in assay, Failing in Test for Safety, Sterility, Potency, Moisture Content etc.

20.8 Another sample of same batch will be sent to DCA / CDL on the request of the firm at their cost for second opinion. In case the product is declared as NSQ in the second opinion, then the item of the firm will be blacklisted against the firm. The DCL/CDL declares the product as NSQ the item of the firm will be blacklisted.

20.9 In case of other parameters, if 3 batches are declared as NSQ then only the item of the RC approved firm will be black listed against the firm. The amount of the NSQ batch shall be deducted from the amount payable to the firm or from the performance security deposit of the firm. No purchase orders will be placed for the black listed item of the firm.

20.10 In case a firm is supplying more than one product and one of the products is declared as NSQ, in such case, in addition to the measure suggested above, 25% of total bill amount submitted by the firm will be withheld for a period of four months and will be paid after monitoring satisfactory supply of all other products.

20.11 If two items of any firm are black listed then the entire firm will be black listed and it will not be allowed to participate in Tender for 3 consecutive years from the date of blacklisting

20.12 The supplier shall furnish the evidence of the basis for expiration dating and other stability data of the vaccines on request by the department.

21. PACKAGING CONDITIONS:

21.1 **Vaccines** shall be supplied in the packaging specified for the vaccine and carry the logograms specified as per the Annexure XV. The **vaccines** shall be supplied with their coding.

21.2 Failure to comply with this shall lead to non-acceptance of the goods besides imposition of penalties.

(a) The cap of bottles of preparations should not carry the name of the supplier.

(b) The labels of shall clearly indicate whether the preparations are meant for IV, IM,ID & SC etc.,

Note :- If the supply is received in damaged condition in respect of primary packing, it shall not be accepted. In case of any acceptable deficiencies or damages in the secondary or tertiary packing, marking and documentation, the supply will be accepted only after levying penalties on the total value of supply to that destination. The penalties are Drug condition 2%, supplies in brand name 0.5%, non printing of AP GOVT logo 0.5%, MRP printing 0.5%)

22.0 SUPPLY OF STOCK:

22.1 Fresh Stocks shall invariably be supplied against all indents. The expiry date for applicable products shall not be less than 12 months at the time of supply. For such of those products whose shelf life is only one year they should have at least 80 percent of the balance shelf life at the time of supply. In case of premature deterioration, free replacement shall be made and any loss should be made good. Every product shall be of good quality as per the approved sample in all aspects and without any damage at the time of receipt of consignment by the indenting officer.

22.2 It should be ensured that only first hand fresh packing material of uniform size including bottles and vials are used for packing. The packed card board boxes shall clearly indicate the name of the supplier product of supply and other related details like the manufacturing date, expiry date etc.

23.3All labels on cartons including the labels affixed on the vials / bottles / packages shall bear in red print with inscription ***For A.P. Animal Husbandry Department Use, not for Sale /for A.P.A.H.D. Use, not for***

sale with a letter size of that of trade name size at top of the label i.e above the product name. Stock supplied without this inscription will be considered as deviation to the Tender condition and a fine of 1% of the value of the entire stock supplied to the department for that particular batch number will be imposed. Suppliers should follow Design for logograms as described in (**Annexure-XV**).

23.4 Every product on label shall have printed batch number, Drug license number, Manufacturing and Expiry dates and this should be incorporated in the invoice also. Adhesive stickers should not be pasted over the labels under any circumstances.

23.5 Tenderer while supplying vaccines should invariably supply product literature in sufficient number as required by the indenting officer.

23.6 In case the supplies delivered by the firm are not of stipulated quality / quantity or delivered without correct invoice or with the Tampered Labels or any stickers on labels the Director of Animal Husbandry A.P. Vijayawada or any officer authorized by him shall have the power to reject any such supplies unless the said firm itself suitably replaces forthwith besides taking suitable action against the erring firm. The firm at their own expenses shall take rejected products back within 7 days of the notice of rejection. If not Director of Animal Husbandry A.P. Vijayawada or any one duly authorized by him, shall remove them from the stock point and the amount thus incurred shall be recovered from the firm.

23.7 Any shortage or breakage during the transit should be made good by the supplier at his own cost. Goods found damaged on opening of consignment shall be replaced by the supplier at his own cost within 10 days of the intimation.

23.8 The bills towards products supplied by the Rate Contract firm should be sent to the indenting officers i.e., Divisional Deputy Director. If any default on the part of supplier the Indenting Officers and Director of Animal Husbandry A.P. Vijayawada reserve the right to deduct from the bills suitable sums by way of penalty for any specific default as prescribed.

23.9. The decision of the Director of Animal Husbandry A.P. Vijayawada or officer authorized by him shall be final with regards to the acceptability of products supplied by Tenderer. Any plea for assigning the reasons for rejection will not be entertained.

23.10 The Director of Animal Husbandry is empowered to resort to any punitive actions ranging from recovery of losses to black-listing of the erring Rate Contract Firm for any kind of malpractices violating the Tender terms and conditions.

23.11 Tenderer imposing any extra conditions of their own will be summarily rejected. Only those agreeing with the above Tender conditions may offer their Tenders.

23.12 Tenderer should not involve in Corrupt Practices i.e., offering/ giving/ or Soliciting of anything valuable to influence the action of a Government official in Technical selection of Products and procurement process which will be considered as serious lapse and such firm will be black listed and judicial action will be taken against such Tenderer.

23.13 All legal complications or suits if any sought on these transactions shall be limited to any competent court of law relevant to AP only.

23.14 The Director of Animal Husbandry is the sole authority on any decision in respect of any issue on these Terms and Conditions and reserves the right to accept /reject /cancel or take any action on any products without any notice what so ever to any body and without assigning any reasons.

24.0 PENALTY FOR DELAYED SUPPLIES:

24.1 The supplies should be made within 15 days from the date of purchase order. A grace period of 7 days is allowed. Further another 7 days is permitted with written permission from the Director of Animal Husbandry.

24.2 In the event of delayed supply, for the next 15 days i.e., from 31st day to 45th day, 0.50% of the value of purchase order per day will be imposed as penalty. Further period of 30 days with written permission of the Director of

Animal Husbandry and penalty 1.0% of the value/day of the order will be allowed and beyond that period, the order stands cancelled.

25.0 OTHER PENALTIES

25.1 No company / Firm which has been blacklisted either by Director of Animal Husbandry A.P. Vijayawada or by any State Government or Central Government / Organizations shall participate in the Tender during the period of blacklisting. If any such firm participates and the same comes to the notice at a later stage and if any firm is black listed at a later date either by the Government of Andhra Pradesh or any other State / Central Government will not only be debarred / black listed permanently and their security deposit / EMD whichever is available with the department will be forfeited and any business / transactions will be stopped with their firms forthwith.

25.2 If any Tenderer withdraws his Tender at any time after opening of sealed Tenders on any plea or offers to modify any rate quoted by him the request of such Tenderer will not be considered under any circumstances and Earnest Money Deposit of such Tenderer shall be forfeited. Besides, such firm will be debarred from participating in the Tenders of this Department for a minimum period of FIVE YEARS.

25.3 If the successful Tenderer fails to execute the agreement and / or to deposit the required security within the time specified i.e. Ten days (see 7.0) or withdraws his Tender after the intimation of the acceptance of his Tender has been sent to him or owing to any other reasons he is unable to undertake the contract, his contract will be cancelled and the Earnest Money Deposit deposited by him along with his Tender shall stand forfeited by the Director of Animal Husbandry Department A.P. Vijayawada and he will also be liable for all damages sustained by the Director of Animal Husbandry A.P. Vijayawada by reasons of breach such as failure to supply / distorted supply including the liability to pay any difference between the prices accepted by him and those ultimately paid for procurement of the products concerned. Such damages shall be assessed by the Director of Animal Husbandry whose decision is final in the matter.

25.4 In the event of the successful Tenderer failing to supply the products released in his favor under this Rate Contract within the period prescribed for delivery or requesting for deletion of approved and accepted products by the Tenderer the Department shall have right to resort to local purchase and the extra expenditure involved while doing so by the Department will be recovered from the Security Deposit in whole or in part and if the Security Deposit falls short the balance of extra amount will be recovered from any amount payable to the Tenderer by any officer of the Animal Husbandry Department or such an amount will be recovered with legal charges if any under Revenue Recovery Act. Such defaulters will forego the right to participate in future Tenders for a minimum period of THREE YEARS.

25.5 If any products or things supplied by the Tenderer has been partially or wholly used or consumed after supply and are subsequently found to be “Not of standard Quality” (NSQ) or spurious or adulterated or mis-branded with tampering of labels in bad order unsound inferior in quality or description or are otherwise faulty or unfit for consumption then the contract price or prices of such product or things will be recovered from the Tenderer if payment had already been made to him. Otherwise the Tenderer will not be entitled to any payment whatsoever for such product. For infringement of the stipulations of the contract or for other justifiable reasons the contract may be terminated by the Director of Animal Husbandry and the Tenderer shall be liable for all losses sustained by the Director of Animal Husbandry in consequence of the termination which may be recovered personally from the Tenderer from his properties as per rules.

25.6 In the event of any product failing quality tests, contract with the Tenderer will be suspended and purchases would be made from alternative suppliers. Such firms will be black listed for three years beginning from the year following the one in which defective supplies were detected. The Tenderer

shall also be liable for action under criminal law and the matter shall be notified to the Director, Drugs Control Administration.

25.7 In all the above conditions the decision of the Director of Animal Husbandry A.P. Vijayawada shall be final and binding.

26.0 PAYMENT PROVISIONS:

No request for payment of advance amount for supplies shall be entertained. Suppliers will ordinarily be paid within a period of 90 DAYS from the date of supply of stocks by the Departmental Officers. However if their payment is delayed due to unforeseen circumstances no interest charges shall be paid.

27.0 PERIOD OF RATE CONTRACT

The Rate Contract will be in force for a period of two years from the date of acceptance of the Tender and will be extended as per the need on mutual consent of both the parties subject to satisfactory performance of the Tenderer.

28.0 AGREEMENT

28.1 Every successful Tenderer on intimation by this office shall execute an Agreement on Rs.100-00 (Rupees One hundred only) non-judicial stamp paper in the prescribed format which will be supplied along with list of products tentatively approved. Agreement should be typed only on one side of stamp paper duly signed by the Tenderer on each page.

28.2 In the event of failure to execute agreement in prescribed format within 10 days by the successful Tenderer along with the Security Deposit as indicated in **Para 7.0** the Earnest Money Deposit of such Tenderer will be forfeited and such defaulters will forego the right to participate in future Tenders for a minimum period of THREE YEARS.

28.3 A successful Tenderer whose EMD was exempted fails to execute agreement along with Security Deposit, such firm will not be permitted to participate in the departmental Tenders for next 5 years.

28.4 Non-compliance of contract provisions will disqualify a firm to participate in the Tender for the next three years.

29.0 GENERAL

29.1 The Tender quantity mentioned is only a tentative requirement. The Quantities indicated may vary basing on Seasonal conditions, Disease problem and field needs.

29.2 The uploaded documents of the Tender without containing necessary enclosures and incomplete / faulty documents shall be rejected at the time of opening without any further notice. No extension of time will be given in this regard.

29.3 The Technical Bid Committee or its nominee shall be empowered to cross verify the facts as well as products provided in the Technical Bid before finalizing the firms to be placed before the Financial Bid Committee. If necessary Technical Bid Committee or its nominee can visit the premises of participating firm and inspect the manufacturing analytical and other facilities for arriving at the decision regarding the finalization of Technical Bids.

29.4 The Financial Bids of such firms which have been qualified /approved by the Technical Bid Committee shall only be considered by the Financial Bid Committee for their scrutiny / approval of the Rates of the Rate Contract.

29.5 Manufacturing firm should clearly state the origin of the basic materials whether they are indigenous or foreign. In case of foreign origin the country from which the said materials obtained regarding the imports along with copy of the valid import license issued by the competent authority shall be enclosed.

30.0 Force Majeure:

If any Company/Supplier quotes a lower rate to any other Agency/State in the country at a rate lower than the rate at which supplied to Animal Husbandry Department during the rate contract period, the differential amount is liable to be recovered. The Company/Supplier should furnish undertaking (Annexure XIV)

that they will remit the differential cost if they quote and supply at a lower rate to any other Agency/State etc. in the country than the rate quoted or at which supplied to the Director of Animal Husbandry , AP, Vijayawada:; during the rate contract period.

31. Appeals

31. A). A supplier/firm who's product or the supplier/firm, itself have been blacklisted by the department which is displayed in the department website i.e.://ahd.aponline.gov.in// may within 15 days from the date of display, may appeal to the Director General, Drug Control Administration, A.P.
The Director General, Drug Control Administration, A.P., after such enquiry into the matter, as is considered necessary and after giving the said supplier an opportunity for representing his views, may pass such order in relation thereto as he thinks fit.

31. B). If the firm is not satisfied with the outcome may appeal within 15 days to the Spl. Chief Secretary, AHDD&F, A.P. for review. The State Government after such enquiry into the matter, as consider necessary and after giving the said supplier an opportunity for representing his views, may pass such order in relation thereto as it thinks fit.

32.0 SAVING CLAUSE:

NO SUIT PROSECUTION OR ANY LEGAL PROCEEDINGS SHALL LIE AGAINST THE PURCHASER OR ANIMAL HUSBANDRY DEPARTMENT A.P. VIJAYAWADA OR ANY OFFICER OF THE DEPARTMENT FOR ANY THING WHICH IS DONE IN GOOD FAITH OR INTENDED TO BE DONE IN PURSUANCE OF THIS TENDER.

Any legal advisories by the firms shall be subjected in the jurisdiction of Hon'ble High Court of Andhra Pradesh at Amaravathi.

CHECK LIST

(To be filled in by the Tenderer and to be submitted along with Technical Bid only)

S.No	Name of the Document	Yes/No	Page Number
1	Check List duly Signed.		
2	Demand draft for Rs 10,000/- towards processing fee.		
3	Affidavit Forms-2 from Tenderer / direct manufacturer in **Annexure I and II** respectively duly Signed.		
4	Earnest Money Deposit.		
5	Manufacturing License		
6	Good Manufacturing Practice GMP Certificate.		
7	GST Registration Certificate.		
8	Original Latest Non-Conviction Certificate.		
9	Annual Turnover Assessment Certificate for five years i.e. for 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 certified by Statutory Auditor / Chartered Accountant duly filled in **Annexure-III.**		
10	Sales Tax / GST clearance supporting documents for five years i.e. for 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 **Annexure-IV.**		
11	Copies of Balance Sheet and Profit and loss Account for last five years i.e. for 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 duly certified by the Statutory Auditor / Chartered Accountant.		
12	Product Market standing Certificate enclose one Tax invoice for every six months of that particular year for past two years i.e. 2019-20 and 2020-21 **Annexure-V.**		
13	Notarized Affidavit of having sales of 50 percent of quantity against the quoted product for five years i.e. for 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 in **Annexure-VI.**		
14	Information of quoted products **in Annexure VII.**		
15	Statement of M.R.P, Whole Sale & Distributor Price and applicable GST for the products quoted in **Annexure-VIII**		
16	Notarized Affidavit Declaration by the Tenderer that the Firm was neither blacklisted nor suspended for any reason during the last five years 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21 in **Annexure-IX.**		
17	Original Free sale certificate for quoted products issued by Drug control authority in **Annexure X.**		
18	Original Performance certificate vaccine wise for quoted products issued by Drug control authority in **Annexure XI**		
19	Original Solvency Certificate.		
20	Sample Submission Declaration duly signed in **Annexure XII.**		
21	Latest vaccine testing Report for each vaccine quoted.		
22	Declaration in terms of G.O.Ms.No.352 in **Annexure XIII**		
23	Government Ownership Certificate If applicable.		
24	Income tax returns of last 3 years.		
25	Declaration in (Annexure XIV).		
26	Design of vaccine labels along with Logo**(**Annexure XV*)*		
27	Declaration **(**Annexure XVI*)*		

Note: All the bidders are requested to give page numbers for each document which are submitted in offline, the concerned page number should be entered in the column. Submission of this check list along with hard copies is mandatory, failing which, the bid will be rejected.

DECLARATION

The above details have been checked by me/us and found correct.

Place
Date

SIGNATURE OF THE TENDERER
WITH NAME and FULL ADDRES
FIRM SEAL

ANNEXURE - I

NOTARIZED AFFIDAVIT FROM TENDERER

I/We ----------aged---------- years S/o----------.----------Proprietor/ authorized nominee(s) of the Firm M/s.
hereby submit Tender to Animal Husbandry Department Government of Andhra Pradesh for Supply of Veterinary vaccines for the years 2021-22 & 2022-23.
That I/We have read the Terms and Conditions of the Tender Form carefully and that I will abide by all the Terms and Conditions contained therein.

That I am / We are well acquainted with the facts about the firm and the information provided in the Tender Form is true and correct. I may be punished as per law for any wrong information misleading facts provided in the Tender Form besides rejecting my Tender.

Place: Signature of the Tenderer

Date: Name in Capital
Seal of the Company/Firm

Note: the above Declaration shall be attested by an authorized NOTARY on non-judiciary bond paper Rs.100/- only

ANNEXURE - II

AFFIDAVIT FROM PRINCIPAL MANUFACTURERS ALONG WITH LOAN LICENSEE

1. I/We ……..Aged about……S/o …… Resident of …… …… Proprietor/Managing Director/Managing partner of the firm M/S …….. Office at ……. having Manufacturing License No …… Dated …… valid upto dt …….. Factory at ……
2. I/We made an agreement with M/s …… at …….. its Representative /Proprietor/Managing Director /Managing Partner …… Aged ……. S/o……..….for manufacturing of Veterinary vaccines under Loan License in our Factory and products are approved by the Drug Control Administration Place …… State …….
3. The mentioned lists of veterinary vaccines were manufactured in our Factory since the last 5 years i.e 2016-17, 2017-18 , 2018-19, 2019-20 and 2020-21.

Sl No	Tender Drug Code No	Product Name	Composition of Drug	Packing	Batch size	Batch No	Mfg Date	Expiry Date	Value Rs

4. That I/We have read all the terms and conditions of the Animal Husbandry department AP Vijayawada Tender Form 2021-2022 & 2022-23 for supply of Veterinary vaccines carefully and that I/We will abide by all the terms and conditions contained therein.
5. That I am/We are well acquainted with the facts about the firm and the information provided in the Affidavit is true or correct. I/we may be punished as per law for any wrong information misleading facts provided in the Affidavit.

Place:
Date:

Signature of the Principal Manufacturer with Name and Seal of the Firm.

Signature of the Tenderer with Name and Seal of the Firm.

Note: The above Affidavit shall be attested by an authorized Notary on non-judiciary bond paper RS.100/- only Strike out which are not applicable

ANNEXURE - III

ANNUAL TURNOVER CERTIFICATE

The Annual Turnover of M/s.---------- Address ---------- for the past Five years are given below and certified that the statement is correct as per the records.

Sl.No	Year	Turnover Rs. in lakhs	Rupees In Words
1	2016-17		
2	2017-18		
3	2018-19		
4	2019-20		
5	2020-21		

Date:

Signature of the Registered Chartered Accountant with Name and Seal

ANNEXURE - IV

GST/SALES TAX CLEARANCE CERTIFICATE

1 Name and address of the Company / Firm:
.

2 Particulars of Sales – Tax for the preceding five years
.

S.No	Year	Total assessment In Rs.	Total Tax paid In Rs.	Remarks
1	2016-17			
2	2017-18			
3	2018-19			
4	2019-20			
5	2020-21			

I declare that the above information is correct and complete to the best of my knowledge and belief.

Place: Signature of the Tenderer
Date:

(Name in Capital)
Seal of the Company/Firm

Certificate from the Assessing Authority

This is to certify that the Tenderer mentioned above has paid the tax demands as shown above.

Signature of the
Registered
Chartered Accountant
with Name and Seal

Date and Office Seal

ANNEXURE - V

PRODUCT MARKET STANDING CERTIFICATE

Name and Address of the Manufacturer:

Sl. No	Year	Item Code No.	Name of the Product	Name and Address of the Purchaser	Invoice No. and Date
1	**2**	**3**	**4**	**5**	**6**
1	2016-17				
2	2017-18				
3	2018-19				
4	2019-20				
5	2020-21				

Note: Invoice copies should be from registered dealer with TIN&GST, which are only valid.

Date:

Place: Signature of the Tenderer

ANNEXURE - VI

NOTARIZED AFFIDAVIT

I / We----------Proprietor /Authorized nominee (s) of the Firm M/s.----------hereby submit that our firm is having sales of 25 percent of the quantity in the market as against quoted product as indicated in the Tender for the veterinary vaccines for five years i.e., 2016-17, 2017-18, 2018-19, 2019-20 and 2020-21

S.No	Item Code	2016-17			2017-18			2018-19			2019-20			2020-21		
		Production in quantity	Sales in quantity	% of sales	Production in quantity	Sales in quantity	% of sales	Production in quantity	Sales in quantity	% of sales	Production in quantity	Sales in quantity	% of sales	Production in quantity	Sales in quantity	% of sales

Place:
Tenderer
Date:

Signature of the

(Name in Capital)
Seal of the Company/Firm

Note: The above Declaration shall be attested by an authorized NOTARY on non-judiciary bond paper Rs.100/- only

ANNEXURE - VII

INFORMATION OF QUOTED PRODUCTS

Sl. No	Drug Code	Name of the vaccine with Specifications	License No. Date and Valid upto Page No.	GMP issued Date and Valid upto Page No.	Non-Conviction Certificate and Date of Issue Page No.	Sample Analysis Report Enclosed / Not Enclosed Page No.	Product standing in AP Market Enclosed / Not Enclosed Page No.	25percent Sale of Product Page No.
1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**

Note: The Tenderer shall fill with relevant information for each quoted product legibly.

Signature of the Tenderer with seal

ANNEXURE - VIII

DECLARATION

I / We---------- the Proprietor / Authorized nominee (s) of the Firm M/s.---------- hereby submit the details of Rates and applicable Goods and Services Tax (GST) hereunder for the vaccines quoted in the Tender for the year 2021-2022 and 2022-23.

S.No.	Drug Code	Name of the Drug with Specifications	HSN Code	M.R.P In Rs.	Whole Sale Price In Rs.	Distributor Price In Rs.	SGST (%)	CGST (%)	IGST (%)	Total (%)

Place:

Date:

Signature of the Tenderer

(Name in Capital)
Seal of the Company/Firm

ANNEXURE - IX

(Notarized Affidavit Declaration Regarding Non Black Listing of the Firm Anywhere In India)

I / We ---------- the Proprietor / Authorized nominee (s) of the Firm M/s---------- hereby declare that our firm / Quoted products have not been blacklisted / suspended / not been declared substandard / spurious on any grounds anywhere in India for the past 5 years i.e., 2016-17, 2017-18, 2018-19 , 2019-20, 2020-21 and till date.

That I am / we are well acquainted with the facts about the firm / products. I also understand that, if this declaration is found false in any stage, I may be punished as per law for any wrong information and misleading facts provided in this regard by the Department.

Place: Signature of the Tenderer

Date: (Name in Capital)
with Firm/Company seal

Note: The above Declaration shall be registered by an authorized NOTARY on non-judiciary bond paper Rs.100/- only

ANNEXURE – X

ORIGINAL FREE SALE CERTIFICATE

The Veterinary Vaccines as per Annexure List of total items manufactured by M/s.---------- and full address ---------- are freely permitted for sale and supplies in India as well as freely exportable.

Enclosure: As above

Place:
Date: Signature of the Drug Control Authority

ANNEXURE – XI

(To be issued by the concerned Drug control/licensing authority)

PERFORMANCE CERTIFICATE

This is to certify that M/s ..... situated at (full Address) ..... are holding license/s in form/s No .....bearing license No. .... granted under the provision of Drugs and Cosmetics Act 1940 and Rules there under and that their performance for the preceding five financial years 2016-17, 2017-18 , 2018-19, 2019-20 and 2020-21 is satisfactory and that:

1. i. The Vaccines in respect of which this certificate is issued stated at Para (2) below is manufactured on their own license.
   ii. The manufacturer has own Quality Control section and an in house laboratory
   iii. During the preceding three years there is no instance of suspension or cancellation of a part / whole of a license issued to the manufacturer in respect of the Vaccines which are offered by the manufacturer in the Tender mentioned in Para 2 below on account of Vaccine being “Not of Standard Quality”.
   iv. During the preceding three years, there is no instance of suspension or cancellation of license/s or a part thereof stated in Para 1 for violation of conditions of the license/s granted.
   v. There is no instance wherein any of the Drug/Vaccine manufactured by the manufacturer is reported to be spurious or adulterated.
   vi. No administrative action or prosecution is contemplated or launched against the manufacturer under the Drugs and Cosmetics Act, 1940 and Rules there under in respect of Vaccine offered by him in the Tender mentioned in Paragraph 2 below.

2. This certificate is issued for the purpose of participation in the Tender for Tender Contract for supply of Vaccines to the Animal Husbandry Department, Government of Andhra Pradesh, Vijayawada for the years 2021-22 and 2022-23.

Sl No.	Name of the Item	Specifications

Place:
Date: Signature of the certifying Authority & Seal

ANNEXURE – XII

PROFORMA FOR SAMPLE SUBMISSION

(Shall be submitted along with Product Catalogue/Information Brochure and Analytical Report)

Sl. No.	Drug Code	Name of the vaccine with Specifications	Brand/Trade Name	Unit Pack	Batch No	Expiry Date	Quantity Submitted
1	2	3	4	5			6

IMPORTANT: THIS PROFORMA DULY FILLED IN IS TO BE SUBMITTED IN DUPLICATE TO THE DEPUTY DIRECTOR (Epidemiology), O/o DAH, VIJAYAWADA: ONE COPY WILL BE RETAINED BY THE RECIPIENT & ACKNOWLEDGEMENT WILL BE TAKEN BACK BY THE BIDDER FOR UPLOADING IN E-TENDER PORTAL.

Signature of the Tenderer
Name
Seal of the Firm

DATE:
PLACE:

The above samples are received

SIGNATURE OF THE RECIPIENT WITH DATE &SEAL
DEPUTY DIRECTOR (EPIDEMIOLOGY), DAH, AP,
VIJAYAWADA

ANNEXURE – XIII

DECLARATION

(In terms of G.O.Ms.No.352, AHDD&F (AH-II) Dept., Dated 22.11.2000)

I……..son of ……. Aged……. residing at …… village…… Mandal…… District……. an authorized signatory of M/s …….. Firm Name hereby solemnly declares that I myself or any of my family members is not the employee of the Andhra Pradesh Animal Husbandry Department. I also declare that any of the partners of our firm or their family members are not the employees of Andhra Pradesh Animal Husbandry Department. I/We shall not include any person as partner who is a family member of the employee of Andhra Pradesh Animal Husbandry Department during the period of Rate Contract period 2020-2021.

I / We also declare that our authorized stockist M/s…… …… …… …….. …… FOR SUPPLY OF VETERINARY VACCINES 2021-22 & 2022-23 to Andhra Pradesh Animal Husbandry Department are neither employees of A.P. Animal Husbandry Department nor any their family members is working in Andhra Pradesh Animal Husbandry Department. The Stockist shall not include any one as partner who is a family member of the employee of Andhra Pradesh Animal Husbandry Department during the period of Rate Contract period 2020-2021.

Any violation of these rules or regulation shall be treated as misconduct and shall be liable for action deemed fit.

In the event of failure on our part to abide by the above declaration willfully or by oversight it is left to the Director of Animal Husbandry A.P. Vijayawada to take appropriate action against us and as well as against the authorized stockist.

SIGNATURE OF PRINCIPAL FIRM WITH SEAL

Note the above Declaration shall be attested by an authorized NOTARY on non-judiciary bond paper Rs.100/- only

ANNEXURE – XIV

DECLARATION FORM

I/We_____
___having our_____ Office at_____. The conditions of Tender sent to me / us by the Director of Animal Husbandry AP., Vijayawada for the Tenders floated by him for the supply of Veterinary Vaccines etc., for the Tender for a period of Two years from the date of acceptance and a Tender by all conditions set forth therein.

We hereby accept to supply the vaccines at the accepted _____ (price) rates quoted by us in the Tender document against the selected item or any matching price of Drug Price Control Organization (DPCO) as accepted by the department.

We will not quote & supply the vaccines to the any agency / state in the country at the rate lower than the rate quoted in this Tender.
If we quote lower rate than the rate quoted to the Animal Husbandry Department to any other agency / state in the country in future we will remit the differential cost to the Animal Husbandry Department.

I / We further declare that I / We posses valid Drug License bearing No.
valid upto

Signature of Tenderer:
Date :
Name of the
Firm and address :

ANNEXURE – XV

DESIGN FOR LOGOGRAMS

DESIGN

Name of the vaccine	vaccine Specifications	Route of Administration
	ANDHRA PRADESH GOVERNMENT SUPPLY NOT FOR SALE	

MANUFACTURED BY
MFG. LICENCSE NO:
BATCH NO:
DATE OF MANUFACTURE:
DATE OF EXPIRY:

SCHEDULE

NOTE:
BRAND NAME OF THE DRUG SHOULD NOT BE PRINTED ANY WHERE for indigenous products

Logogram No.1
The vials should be supplied with aluminum seals containing the logogram.

On the top of the cap and the label to be affixed on the containers should bear a distinct colour different from the colour of the label of the trade packs and they should be over printed in red colour with the words Andhra Pradesh Government Supply -Not For Sale and the logogram above.

Top of the cap

LIQUIDS

Liquid preparations either be in HDPE bottles/ glass bottles depending on the nature of the product with pilfer-proof caps bearing the logograms

SPECIMEN LABEL FOR OUTER CARTON

ఆంధ్రప్రదేశ్ ప్రభుత్వ సరఫరా అమ్మడానికి కాదు.

AP Govt. Supply **Not for Sale**

Declaration

I do hereby declare that I will supply the drugs and medicines as per the above design.

Signature of the
Tenderer

Annexure – XVI

DECLARATION

I,.....……S/o.....……
aged
about..... Years Resident of. do here by affirm on oath as under.

That I am Managing Director/Director/Partner/Proprietor of M/s.....on whose behalf an application for grant of License to manufacture Drugs has been made to the Licensing Authority.

That I am responsible for the day to day affairs and conduct of business of M/s……. for the purpose of Section 34 of the Drugs and Cosmetics Act, 1940 to which M/s..... and its Director/Partners etc., are held liable for any act of omission punishable under the Drugs and Cosmetics Act, 1940 and other enactment enforced by the Officers of Drugs Control Administration.

That in the event of any change in the constitution of the Company, I will inform the concerned licensing authority. The following are the Directors/Partners of the Company as on date and whose Names and permanent address are given below:

Name . S/O Age Residential Addresses with phone number and e-mail ID
1.
2.
3.

WITNESSES WITH FULL ADDRESS:
1.
2.

I, Sri .....……...do hereby declare on oath that the above contents are true to the best of my knowledge and belief and nothing has been hidden.

DEPONENT.

GOVERNMENT OF ANDHRA PRADESH
DIRECTORATE OF ANIMAL HUSBANDRY:: A.P, VIJAYAWADA

E-PROCUREMENT TENDER NOTICE

Tender Notice No. _____ Dated:

[[[[

Tenders are invited to identify a panel of suppliers for supply of **of Veterinary Vaccines** to Animal Husbandry Department **through** E- Procurement for a period of two years from the date of finalization of Tender as specified in the Tender Terms and Conditions.

Details are as follows:-

1)	Tender Notification Date:	
2)	Pre Bid Conference Date	
3)	Online Bid- Submission closing date	
4)	Submission of bid (Hard & Soft Copies) at Directorate of Animal Husbandry, A.P, Labbipeta, Vijayawada,	
5)	Technical Bid Opening date	
6)	Financial Bid opening date	

- Bidders shall have APTS registration (for details log on to www.apts.gov.in)
- For details visit http://www.apeprocurement.gov.in
- All the firms and bidders are hereby informed that, a Pre-bid Conference will be organized on **_____ at 11.00 AM** at Directorate of Animal Husbandry, Labbipet, Vijayawada in order to clarify doubts in Tendering procedure under e-procurement process. The bidders shall submit their queries regarding Tender document on or before _____at 11.00 AM to the Mail ID :dah_epid@yahoo.com
- **Reverse Tendering: Date and Time will be informed to all the successful Bidders.**

For any clarification contact:
Deputy Director (Epidemiology)
O/o. Directorate of Animal Husbandry,
Labbipet, Vijayawada-10
Mail: :dah_epid@yahoo.com

POONAM MALAKONDAIAH
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)